

# INFORMATION BULLETIN

## JOB TRAINING PARTNERSHIP ACT

Number: B99-49

Date: December 3, 1999  
Expiration Date: 06/30/00  
69:142:cg:3390

TO: SERVICE DELIVERY AREA ADMINISTRATORS  
PRIVATE INDUSTRY COUNCIL CHAIRPERSONS  
JTPD PROGRAM OPERATORS  
EDD JOB SERVICE OFFICE MANAGERS  
JTPD STAFF

SUBJECT: YEAR-END CASH REQUESTS

The purpose of this information bulletin is to advise all entities of the last day cash can be requested for the Job Training Partnership Act program in Calendar Year 1999.

To ensure requests are completed prior to January 1, 2000, and reduce the possibility of Year 2000 (Y2K) issues, all requests made through the Job Training Automation (JTA) system must be made by 2 p.m. on December 29, 1999. Though the Job Training Partnership Division has been assured the Employment Development Department and the banking institutions are Y2K compliant, cash requests will not be processed between December 30, 1999, and January 3, 2000, as a precautionary measure and because the JTA system may not be accessible.

If you find you are unable to request cash electronically and need to do so via a manual process, contact any of the Fiscal Program Division staff listed below. Manual cash requests must also be received by 2 p.m. on December 29, 1999.

For questions regarding this matter, please contact Lynda Lawson, Cash Control Unit, Fiscal Programs Division, at (916) 654-7891, Jane White at (916) 654-7868, or Anne Glipa at (916) 654-7875.

/S/ BILL BURKE  
Assistant Deputy Director